Completing the "Owner or Officer Authorized to Borrow" Section for Business Entities
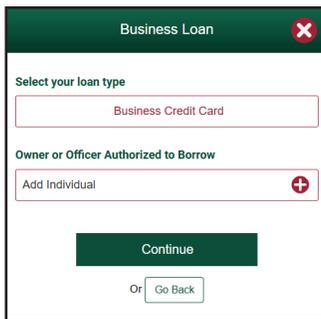
Follow the steps below to add yourself and any additional business owners or authorized officers to the application.

1. Select Your Loan Type

- Choose **Business Credit Card** to begin.

2. Add Yourself as an Owner or Authorized Officer
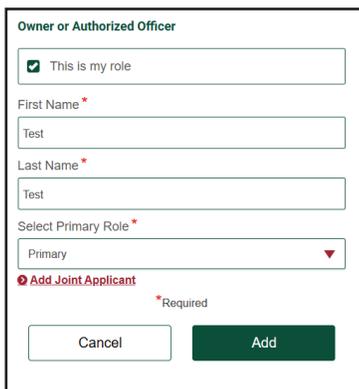
- Click the "**+ Add Individual**" button.

3. Enter Your Information

When the form appears:

- Check **"This is my role"** if you are the primary owner or an authorized officer. *(Only one individual may select this option.)*

- Enter your **first name** and **last name**.
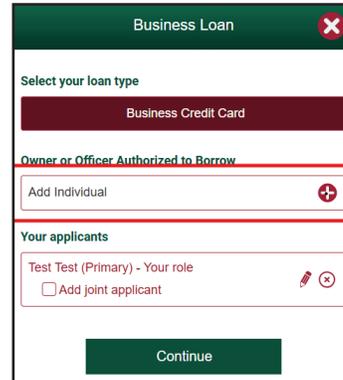
4. Select Your Role

- From the **Primary Role** dropdown, choose **Primary** or **Co-borrower.**

5. Add Additional Owners or Officers (If Applicable)

- If your business has more than one owner or authorized officer, repeat the steps above for each individual.

6. Review Your Applicants

- After adding each person, their name and role will appear in the list.

- Use the **Edit** or **Delete** options to make any necessary changes.

7. Continue Your Application

- Once you have added all owners and officers, click **Continue** to proceed.

OAK VALLEY COMMUNITY BANK